

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**July 10, 2013**

The Regular meeting was called to order at 6:03 p.m. by President Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Ranita Browning, Director-Fiscal Services led the Pledge of Allegiance.	
Roll Call	Trustee Vivian Hansen Trustee Sonya Cuellar Trustee Alicia Anderson	Trustee Linda Garcia Trustee Tony Peña
Administrators Present	Michael Conroy, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Ranita Browning, Director-Fiscal Services Cindy DiPaola, Director-Maintenance & Operations Randy Gray, Director-Curriculum & Instruction/Projects Rosemary Green, Director-Human Resources Troy Marshall, Director-Technology Manuel San Miguel, Director-Student Services Greg Buckner, Principal-Paramount High School Morrie Kosareff, Principal-Paramount High School-West Jean Law, Principal-Buena Vista High School Richard Morgan, Principal-Paramount Adult School Elvia Galicia, Assistant Director-Fiscal Services	
Regular Meeting July 10, 2013 1.208	Trustee Anderson moved, Trustee Garcia seconded. Assistant Superintendent Dr. Morales informed the Board that there was a few changes on 4.1-C, purchase orders 00069, 00074, and 00079 were being removed and under Action Item 1.4-A the dollar amount of the Health Benefits under the employment agreement for the Superintendent should reflect \$11,200 (page 54 (a) & 55 (b) ). The motion carried 5-0 to approve the Regular meeting agenda of July 10, 2013 with noted changes.	
Regular Minutes June 24, 2013 1.209	Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to approve the Regular meeting minutes of June 24, 2013.	

**REPORTS**

Employee Representatives' Reports

There was no CSEA representative present.

There was no TAP representative present.

Board Member' Reports

Trustee Anderson traveled along with now retired Superintendent Verdugo and Zamboni administrators and staff to Washington to be recognized for being a Schools To Watch recipient school and the visited the Paramount High School summer school program.

Trustee Cuellar welcomed Mr. Herman Mendez and his family. She accompanied President Hansen and incoming Superintendent Mendez on a tour of the District facilities.

Trustee Garcia had no report but welcomed Mr. Herman Mendez to Paramount Unified School District.

Trustee Hansen thanked Board and Superintendent secretary Isela Preciado, Assistant Superintendents Dr.Conroy, Dr. Morales and Dr. Stark for holding down the fort in the absence of a new Superintendent.

Trustee Peña visited various Summer Food Service programs taking place at sites and reported everything was running smooth.

### **BOARD MEETING CALENDAR**

There were no changes to the Board meeting calendar.

### **HEARING SECTION**

There were no speakers during the hearing section.

### **CONSENT ITEMS**

0.210

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to approve the Consent Items.

### **Human Resources**

Personnel Report

13-01

2.210

Accept Personnel Report 13-01, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2013-14 State Budget Act and related legislation.

### **Educational Services**

Consultant and Contract Services

3.210

Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

### **Business Services**

Purchase Order Report

13-01

4.210

Approve Purchase Order Report 13-01 authorizing the purchase of supplies, equipment, and services for the District.

**7-10-13**

Purchase Order Report 13-02 4.210	Approve Purchase Order Report 13-02 authorizing the purchase of supplies, equipment, and services for the District.
Purchase Order Report 13-03 4.210	Approve Purchase Order Report 13-03 authorizing the purchase of supplies, equipment, and services for the District.
Warrants for the Month of June 2013 4.210	Approve warrants for all funds through June with a total of \$10,392,294.12.
Consultant Services 4.210	Approve the consultant and contracted services request authorizing contracts with consultants or independent contractors who provide specialized services.

## **ACTION ITEMS**

### **General Services**

Resolution 13-01 2013-14 Board Memberships 1.211	Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to adopt Resolution 13-01 authorizing memberships in associations and organizations for the Board of Education members for the 2013-14 school year.
2013-14 Compensation for Board of Education Members 1.212	Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve compensation per Education Code Section 25120 for the Board of Education members for 2013-14.
Resolution 13-02, Board Member Compensation for Absence Due to Illness 1.213	Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to adopt Resolution 13-02 authorizing the compensation of a Board of Education member for a maximum of two Board meetings per calendar year when the member cannot attend the meetings due to illness.
Appointment of Superintendent and Approval of Superintendent Employment Agreement 1.214	Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to approve the appointment and contract with Herman M. Mendez as Superintendent of Schools, effective July 15, 2013, in accordance with the provision of the contract.  At this time, President Hansen introduced Superintendent Mendez and welcomed him to Paramount Unified School District. Superintendent Mendez was invited to the podium to address the Board and audience.  Superintendent Mendez thanked the Board of Education for providing him the opportunity to serve as the new Superintendent and added that he is excited to join such a high functioning team and is looking forward to working on what has already been built in Paramount Unified School District.

### *Meeting Break*

The Board of Education recessed the meeting at 6:19 p.m. to welcome new Superintendent Herman M. Mendez and his family to Paramount Unified School District.

President Hansen reconvened the Regular meeting at 6:44 p.m.

### **Human Resources**

Increase in Hours for 11  
Nutrition Service Worker  
Positions  
2.215

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to approve an increase in work hours to 11 Nutrition Service Worker positions from 2.75, 3.0, and 3.5 hours per day, to 3.75 hours per day.

### **Educational Services**

Resolution 13-03, Child  
Development Center Contract  
for the California State  
Preschool Program, 2013-14  
3.216

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to adopt Resolution 13-03, California State Preschool Contract for full and part-day Preschool, for childcare services provided at the Mokler, Wirtz (Jackson), Gaines, Collins and Keppel sites for the 2013-14 school year.

### **Business Services**

4.1-A  
Resolution 13-04, Annual  
Delegation of Administrative  
Authority to Process Routine  
Budget Revisions,  
Adjustments, and Transfers  
4.217

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to adopt Resolution 13-04, authorizing the Los Angeles County Superintendent of Schools to process routine budget revisions, adjustments, and transfers.

4.2-A  
Resolution 13-05, Temporary  
Interfund Borrowing  
4.218

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to adopt Resolution 13-05, allowing for temporary borrowing between any of the District's operating funds, as needed, during the 2013-14 fiscal year.

4.3-A  
Resolution 13-06, Temporary  
Transfers from the School  
Pools Fund Maintained by the  
Los Angeles County  
Treasurer  
4.219

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to adopt Resolution 13-06, allowing temporary transfers from the School Pools Fund maintained by the Los Angeles County Treasurer, as needed, during the 2013-14 fiscal year.

### **INFORMATION ITEMS**

#### **Educational Services**

Williams Settlement Quarterly  
Uniform Complaint Summary

The Board received as information the required Williams Settlement Quarterly Uniform Complaint Summary for the fourth quarter April 1 – June 30, 2013.

Beginning and Ending Times for Schools

The Board received as information the beginning and ending times for all District Schools for the 2013-14 school year are proposed as presented.

**Business Services**

Revised Schedule of Fees 2013-14 – Use of Facilities

The Board received as information the updated Schedule of Fees for 2013-14, conforming to changes in the Consumer Price Index.

**ANNOUNCEMENTS**

President Hansen reported that the next Regular Meeting would be August 14, 2013, at 6:00 p.m. – Boardroom of the District Office.

**CLOSED SESSION**

The Board adjourned to Closed Session at 7:44 p.m. to discuss conference with real property negotiator, employee discipline/dismissal/release, and governance team items.

The following action was taken in Closed Session:

Employee Discipline/ Dismissal/Release 2.220

The Board of Education voted 5-0 to accept the resignation agreement and general release for employee # 7818 effective August 30, 2013.

**OPEN SESSION**

The Board reconvened to Regular Session at 8:11 p.m. President Hansen reported that the Board had discussed conference with real property negotiator, employee discipline/dismissal/release, and governance team items.

**ADJOURNMENT**

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on July 10, 2013 at 8:12 p.m.

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Herman M. Mendez, Secretary  
To the Board of Education

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President

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Vice President/Clerk